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| No | Date | Type | With | Reason | Outcome |
| 1 | 11/10/2019 | Initial meeting | Client | Project initiation and requirement acquisition | Project requirements obtained |
| 2 | October 2019 | Supervisor meeting | Supervisor | Determine initial course of action | Plan for prototype V1 and recommended components |
| 3 | 10/1/2020 | Supervisor meeting | Supervisor | Demo prototype V1 ,determine prototype V2 components and technologies | Plan for prototype V2 and recommended components |

Meeting Log